

TOWN OF NEWINGTON
RFP NO. 2, 2015-16
PROFESSIONAL AUDITING SERVICES
ADDENDUM NUMBER TWO

April 27, 2016

The following additions, deletions, and changes are hereby provided and shall be considered an integral part of the Request for Proposal documents. This Addendum consists of one (1) page. Below are questions that have been received by the Town and the Town's responses to those questions, which are the official responses that supersede any other prior written or oral statements.

1. How many audit adjustments were made for 2015? Answer: There were approximately 30 journal entries among all funds and not limited to the General Fund. These were for entries for GASB 34, budget to GAAP, reclassification of revenues or expenditures, and proper recognition of State grants/teachers retirement.
2. What software systems are used at the BOE and the Town? Answer: BOE (Board of Education) uses Alio Financial Software and the Town has a fully automated financial management system utilizing MUNIS application software with a Windows Server operating system. The Assessor's Office operates a system provided by eQuality and the Revenue Collector's Office operates a system provided by Quality Data Services.
3. How many people are in the accounting office? Answer: There are 4 full time employees and 1 part time employee in the Town Finance Office. There are 5 full time employees in the BOE Business Office.
4. What was the total fee paid to Blum in 2015 including Ed001? Answer: The total fees charged, including the ED001, equaled \$46,500.
5. Were there any charges for work outside the scope of the audit? Answer: There were no other services performed.
6. Is there any difficulty reconciling the BOE expenditures to the Town's general ledger? Answer: No.
7. Is there any difficulty reconciling the Tax collectors schedule to the Town's general ledger? Answer: No.
8. How long has Blum been the Town's auditor? Answer: Blum Shapiro has performed the Town of Newington's audit since the fiscal year ending June 30, 2007.

END OF ADDENDUM NUMBER TWO